

Position Description/Duty Statement

- 1. Name of Staff Member:** Learning Support Officer
- 2. Nature of Employment:** Education Support Staff – 0.73 (27.74 hours a week)
- 3. Nature of Main Role:** Learning Support Officer

4. Responsibilities

- To closely liaise with the Teacher to decide on specific strategies to be implemented to support our students on SWD funding and those who have learning difficulties.
- To work in partnership with the Teacher to implement particular aspects of the learning plans / focus groups for small groups / individual students.
- To work alongside teachers to support student learning. The LSO role may involve general support to groups of students whilst the Teacher works with the focus group.
- LSOs will have the skills, knowledge and traits required for successful implementation as well as access to relevant professional learning.
- Other areas by negotiation with the Principal.

5. Arrangements

LSOs to support the Teacher in the preparation of learning aides.

LSO to attend and contribute in the termly Program Support Group meetings.

This statement is a description of your role for the 2023 school year. Each area of responsibility listed has particular tasks and functions to fulfil. This description is provided to clarify and assist. However, it is subject to amendment and/or alteration should the Principal deem it necessary – given that the appropriate Awards and Conditions of Service requirements are taken into account.

Signed: _____ (Learning Support Officer)

Signed: _____ (Principal)

Date: _____